



"Accepting the Challenge"

Facilities/Transportation Committee Minutes

Thursday, November 1, 2012 – 11:30 a.m.
Board Room, Administration Office

Present: D. Karnes, Chairperson, J. Murray, K. Sumner,
P. Bowslaugh (alternate – exited at 12:45 p.m.), M. Sefton,
Dr. D. Michaels, K. Zabowski, M. Clark.

Regrets: R. Harkness

1. CALL TO ORDER:

The Facilities & Transportation Committee Meeting was called to order at 11:45 a.m. by Committee Chairperson, Trustee Karnes.

2. APPROVAL OF AGENDA

The agenda was approved.

3. PREVIOUS COMMITTEE MINUTES FOR INFORMATION PURPOSES ONLY

The Minutes of October 4, 2012 were received as information.

4. COMMITTEE GOVERNANCE GOAL ITEMS

A) Public Consultation – Growth & Sustainability.

The process to take place November 5, 2012 regarding the final consultation prior to the November 12, 2012 Regular Board Meeting was reviewed.

Senior Administration reported on the tour of facilities available at Assiniboine Community College for possible school division programming. Discussions were held regarding the next steps should the Board agree to pursue this avenue further, including the development of a Committee to assess the facility and meeting with Dr. Gerald Farthing of the PSFB.

Discussions were also held regarding the possible request for more portables should the Board agreed to pursue this avenue further as well.

5. OTHER COMMITTEE GOVERNANCE MATTERS

A) Follow-up from October 4, 2012 – B.J. Hales Collection

Secretary-Treasurer, Mr. Zabowski, provided information regarding his discussions with the Division solicitor with respect to ownership of the collection and drafting an agreement. The Committee directed Mr. Zabowski to obtain further information from the solicitor and provide an update at the next Committee meeting.

B) Joint Use Agreement

The Secretary-Treasurer, Mr. Zabowski, reviewed the proposed implementation plan for the Joint Use Agreement and the fees to be charged. Discussions were held and the Committee agreed with the implementation plan as presented by Mr. Zabowski and the Director of Facilities

and Transportation. It was agreed Senior Administration would next meet with the CUPE Executive and Division Custodians regarding implementation of the agreement before a possible motion regarding fees is brought to the Board Table for approval.

C) 2013-2014 Budget Deliberations

Director of Facilities and Transportation, Mr. Clark, confirmed the Riverheights School parking lot had been completed and funded from Accumulated Surplus. Discussions were held regarding portables. The Committee requested clarification with respect to access items such as linkage and ramps as well as blinds. It was noted these items are not provided by the Province and therefore will need to be included as a budget request.

D) Neelin Science Lab Tender

Director of Facilities & Transportation, Mr. Mel Clark, reviewed the summary of tender proposals for the Science Lab Renovations at École Neelin Secondaire High School. He noted Horizon Builders had the lowest bid. Discussions were held regarding the proposed start date and the proposed completion date. It was agreed to recommend the low bid of Horizon Builders to the Board of Trustees.

Recommendation:

That the low bid for the École Neelin Secondaire High School Science Classroom Renovation from Horizon Builders Ltd., in the amount of \$601,946.00 (base bid) as recommended by the Architect be accepted.

E) Portables – 5 Year Plan

This item was discussed in detail under Section 5C) 2013-2014 Budget Deliberations.

F) Catchment Review

Discussions were held regarding possible catchment area changes which may result from decisions made with respect to growth and sustainability. It was noted changes to the catchment area would need to be proposed in December in order to include in registration guides distributed in February. Senior Administration was directed to bring this matter back to the Committee in December for further discussions and review.

G) Crocus Plains Change Room Update

The Director of Facilities and Transportation provided an update with respect to this item. It was noted Mr. Jamie Freiheit needed to provide more information prior to securing funding from Community Places for the change rooms required. Discussions were held regarding where students are currently changing and it was noted there is room in the school to accommodate teams. The Committee agreed to defer any further discussions on this item until Mr. Freiheit is able to provide detailed plans.

H) Policy Review – Part 9

The Committee reviewed Policy 9053 – “German Saturday School” and agreed to recommend to the Board of Trustees that the policy be rescinded. (Appendix “A”)

Recommendation:

That Policy 9053 – “German Saturday School” be rescinded.

6. OPERATIONS INFORMATION

- The Secretary-Treasurer provided an overview of Trustee Bowslaugh's suggestion to support Green Acres School in securing funding for their school playground. Discussions were held and it was agreed by the Committee that the school playground priority list would remain as originally agreed to in August of 2011. It was further noted that Green Acres School had other options such as securing a loan or implementing the playground construction in phases.
- The Director of Facilities and Transportation, Mr. Mel Clark, reviewed the letter received from the Fire Commissioner regarding inspections on all elevating devices for persons with disabilities. It was noted these items are inspected regularly and require a valid permit in order to be operated.
- Discussions were held regarding outdoor ice rinks and the issues involved in operating an ice rink. It was agreed the matter would be referred to school principals, noting the liability issues as presented by Mr. Keith Thomas, Risk Manager for the Manitoba School Boards Association. It was agreed that should students wish to have an outdoor ice rink they would need to clean the snow; be aware of the liability issues involved; and ensure proper signage be included as suggested by Mr. Thomas.

7. NEXT REGULAR MEETING: Thursday, December 6, 2012, 11:30 a.m., Board Room

The meeting adjourned at 1:00 p.m.

Respectfully submitted,

D. Karnes, Chair

J. Murray

K. Sumner

P. Bowslaugh (Alternate)



BRANDON SCHOOL DIVISION POLICY

POLICY 9053

GERMAN SATURDAY SCHOOL

Adopted: Motion 67/98

The Board of Trustees approves access of the German Saturday School to a classroom on Saturdays for the purpose of instruction in the German language. This approval is granted on a no-fee basis, subject to the organization agreeing to assume full responsibility for the security and cleanliness of the building upon their departure.

The approval is given on providing a suitable space can be identified, and with the understanding that this agreement shall be subject to annual review.